



**Minutes  
Special Board Meeting**

**Wednesday, October 15, 2025 at 6:00 PM  
City of Port Hueneme Housing Authority  
746 Industrial Avenue, Port Hueneme, CA 93041**

**1. OPEN SESSION**

**1.01 Call to Order**

The meeting was called to order at 6:02 p.m.

**1.02 Roll Call**

Two board members were present (Lopez, Perez).

**1.03 Adopt Agenda  
Motion**

**Action:** M/S/C (Perez, Lopez) to adopt the October 15, 2025 agenda.

**Vote:** Ayes: Lopez and Perez; Noes: None; Absent: None.

**2. CONSENT ITEMS**

**2.01 No Consent Items**

None.

**3. PUBLIC COMMENT**

**3.01 Public Communication**

No public speakers.

Cameron Goodman, Legal Counsel for Hueneme Housing, Inc. stated that due to the nature of the first meeting, and only having two current board members the board members are authorized to take action on the next agenda item to potentially approve/deny the requested bylaws before appointing three additional board members to change the board structure from two council members to a board of five.

**4. FORMAL ACTION ITEMS**

**4.01 Review of Bylaws/Appointment of Directors/Chair and Vice Chair**

**Recommend to approve the revised bylaws.**

**Motion**

**Action:** M/S/C (Perez, Lopez) approving the revised bylaws.

**Vote:** Ayes: Lopez and Perez; Noes: None; Absent: None.

**Rectified Action:** M/S/C (Lopez, Ocampo) motion item to approve the bylaws after three additional board members were appointed.

**Vote:** Ayes: Lopez, Mendez, Ocampo, Perez, and Rollins; Noes: None; Absent: None.

**Appoint Luis Mendez as board member for Hueneme Housing, Inc.**

**Motion:**

**Action:** M/S/C (Lopez, Perez) to appoint Luis Mendez to the Hueneme Housing, Inc. Board.

**Vote:** Ayes: Lopez and Perez; Noes: None; Absent: None.

**Appoint Anthony Ocampo as board member for Hueneme Housing, Inc.**

**Motion:**

**Action:** M/S/C (Lopez, Perez) to appoint Anthony Ocampo to the Hueneme Housing, Inc. Board.

**Vote:** Ayes: Lopez and Perez; Noes: None; Absent: None.

**Appoint Rich Rollins as board member for Hueneme Housing, Inc.**

**Motion:**

**Action:** M/S/C (Lopez, Perez) to appoint Rich Rollins to the Hueneme Housing Inc., Board.

**Vote:** Ayes: Lopez and Perez; Noes: None; Absent: None.

**Appoint Misty Perez as Chair and Luis Mendez as Vice Chair.**

**Motion:**

**Action:** M/S/C (Rollins, Lopez) to appoint Misty Perez as Chair and Luis Mendez as Vice Chair.

**Vote:** Ayes: Lopez, Mendez, Ocampo, Perez, and Rollins; Noes: None; Absent: None.

#### **4.02 Appointment of Officers**

**Motion:**

**Action:** M/S/C (Lopez, Mendez) to appoint three officers the Vice President (Jessica Cerda), Treasurer (Robert Rocha) and Secretary (Vanessa Vasquez).

**Vote:** Ayes: Lopez, Mendez, Ocampo, Perez, and Rollins; Noes: None.; Absent: None.

#### **4.03 Budget Approval**

**Motion:**

**Action:** M/S/C (Mendez, Ocampo) to approve the budget for Hueneme Housing, Inc.

**Vote:** Lopez, Mendez, Ocampo, Perez, and Rollins; Noes: None.; Absent: None.

### **5. CLOSED SESSION**

Adjourned to Closed Session at 6:26 p.m.

**5.01 Conference with Real Property Negotiators Real Property Address: 746 Industrial Avenue, Port Hueneme, CA Negotiator(s): Gabriela Basua, President Hueneme Housing Inc., Under Negotiation: Price and Terms**

Reconvene from Closed Session at 6:38 p.m.

Hueneme Housing, Inc. Legal Counsel Cameron Goodman stated there was no reportable action.

### **6. INFORMATION/REQUEST FOR AGENDA ITEMS**

#### **6.01 Directors and Officers Report**

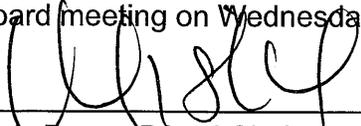
As a future agenda item and at the suggestion of Director Lopez and Perez, all board members agreed to recommend the addition of two additional board members to Hueneme Housing, Inc.

**7. ADJOURNMENT**

**7.01** The meeting was adjourned at 6:43 p.m.

I certify that the above is a true and correct copy of the minutes of the Hueneme Housing, Inc. Special Board meeting on Wednesday, October 15, 2025.

ATTEST:

  
\_\_\_\_\_  
Misty Perez, Board Chair

ATTEST:

  
\_\_\_\_\_  
Vanessa Vasquez, Board Secretary